

POSITION ANNOUNCEMENT 15-02
Office of the Federal Public Defender
Western District of Texas
National Operating Systems Administrator

THE FEDERAL PUBLIC DEFENDER for the Western District of Texas is accepting applications for the position of National Operating Systems Administrator to provide national administrative and help desk support for Microsoft Windows server and desktop operating systems to a community of approximately 125 systems administrators. The position is assigned to the Federal Defender's National IT Operations and Applications Development (NITOAD) branch stationed in San Antonio. The NITOAD branch supports the federal defender program's staffed offices in 204 locations throughout the continental United States, Alaska, Hawaii, Puerto Rico, the Virgin Islands, and Guam. The federal defender program operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services in federal criminal cases and related matters by court appointment to individuals unable to afford counsel.

Requirements. To qualify for entry-level operating systems administrator, a person must be a high school graduate or equivalent and have at least three years' general experience and two years' specialized experience. Some higher education from an accredited college or university, preferably with a concentration in computer or management-information science or a related field, may be substituted for some of the required experience. Notwithstanding any educational substitution, specialized experience in the following areas is preferred: Windows 2008/2012 R2 server administration, Microsoft SQL server administration, DNS, WSUS, Windows 7 and higher operating system support, Windows desktop imaging and deployment, Active Directory and Group Policy administration, and IIS configuration and administration. Current Microsoft Certified System Engineer/Administrator (MCSE\MCSA or MCITP) desired. Employment is subject to a satisfactory background investigation, including but not limited to an FBI name and fingerprint check.

Duties. The operating systems administrator assists in developing, executing, and supporting the national federal defender Microsoft Windows infrastructure. Specialized duties include analyzing, isolating, resolving, and documenting defenders' hardware and software problems; providing verbal and written assistance to defender systems staff with respect to Microsoft Windows operating systems, group policy and Active Directory; administering an Active Directory domain, supporting server configuration, administering and supporting IIS, DNS servers, and providing implementation project management; other duties as assigned. The position requires occasional travel.

Salary and Benefits. Starting salary will be fixed commensurate with experience and qualifications within a range from JSP-9, Step 1, to JSP-13, Step 1, and currently yielding \$55,119 to \$83,468 per annum. The position is in the excepted service and does not have the tenure rights of the competitive Civil Service. The position does offer federal government employment benefits, including participation in health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit).

How to Apply. Qualified persons may apply by forwarding a letter of interest (mentioning announcement number 15-02) and résumé to: Maureen Scott Franco, Federal Public Defender, Western District of Texas, 7550 IH10 West, Suite 200, San Antonio, Texas 78229-5821. For applicants with disabilities, this organization provides reasonable accommodations, which are decided on a case by case basis. To request a reasonable accommodation for any part of the application or interview process, contact Administrative Officer Susan Andrade. Position originally announced January 16, 2015, modified and re-announced June 4, 2015; open until filled.

The Federal Public Defender is an equal-opportunity employer.